

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Minutes of 3/15/2017

BOARD MEMBERS PRESENT: Heather Hussey-Johnson - Chair
Jennifer Nicole Eichmeyer
Thomas M Beck

BUREAU STAFF: Dawn Hall, Administrative Support Manager
Mitchell Toryanski, Legal Counsel
Betsy Duncan, Technical Records Specialist I

The meeting was called to order at 1:00 PM MDT by Heather Hussey-Johnson.

APPROVAL OF MINUTES

Dr. Beck made a motion to approve the minutes of 2/9/2017. It was seconded by Ms. Eichmeyer. Motion carried.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$41,010.95 as of 2/28/2017.

Ms. Hall presented two fee decrease proposals for the Board's consideration. The Board asked for additional proposals that would represent deeper fee decreases at the next Board meeting.

OLD BUSINESS

To Do List – The Fee Decrease item will remain on the to-do list for further consideration.

NEW BUSINESS

The Board reviewed an email from an applicant expressing concern with the licensing fees and the application checklist.

Ms. Eichmeyer made a motion to direct Bureau staff to draft a response letter for signature by the Board Chair. It was seconded by Dr. Beck. Motion carried.

EXECUTIVE SESSION

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer aye; and Ms. Hussey-Johnson, aye. Motion carried.

Ms. Eichmeyer made a motion to come out of executive session. It was seconded by Dr. Beck. The vote was: Dr. Beck, aye; Ms. Eichmeyer aye; and Ms. Hussey-Johnson, aye. Motion carried.

APPLICATIONS

Ms. Eichmeyer made a motion to approve the following for licensure:

Approved for Licensure
Jill Harris
Elizabeth Kearney
Melanie Taylor
Chana Wiesman

It was seconded by Dr. Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following/ pending receipt of missing documentation and chair review:

901150084
901149927
901150383

It was seconded by Dr. Beck. Motion carried.

NEXT MEETING will be scheduled as needed.

ADJOURNMENT

Ms. Eichmeyer made a motion to adjourn the meeting at 1:32 PM MDT. It was seconded by Dr. Beck. Motion carried.

Heather Hussey-Johnson, Chair

Jennifer Nicole Eichmeyer

Thomas M Beck

Tana Cory, Bureau Chief